

# ARAB EXPO<sup>AE</sup>

WE KNOW HOW

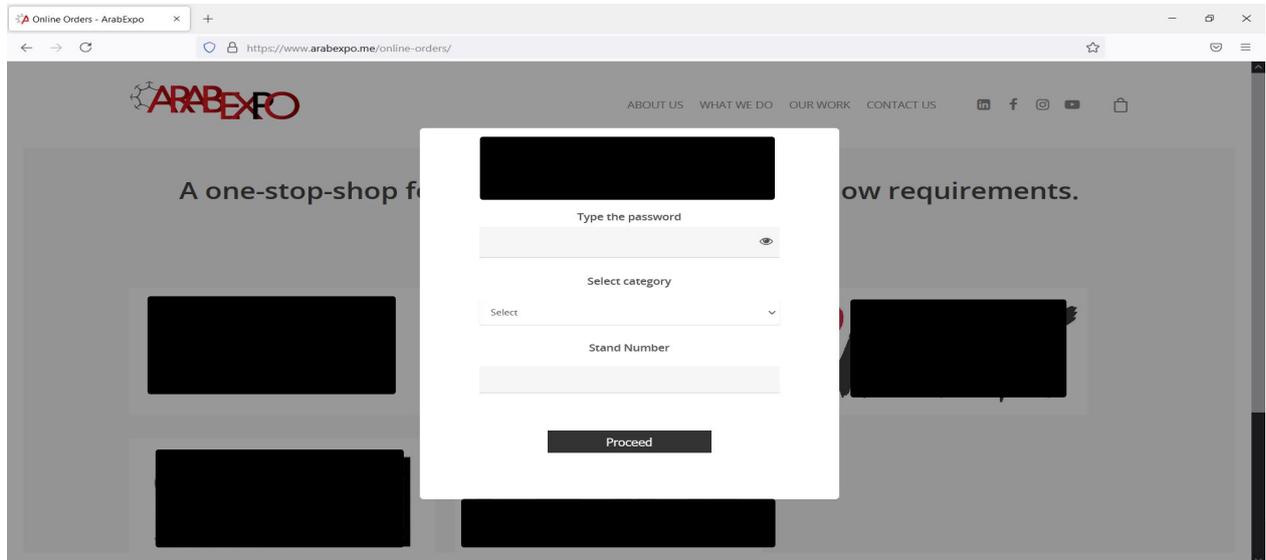
*On Line Orders Guideline*

*Our comprehensive services & products one stop shop  
for all your stand and show requirements*

## Step 1: Registration



- Access the online shop page at this [address](#)
- Select the show you are participating and type the Password, Stand type and Number



- Choose register, and create your account. An automated e-mail from [no-reply@arabexpo.me](mailto:no-reply@arabexpo.me) will be sent to you with your account password details. Login to access the main page

Login **Register**

Title \*

Mr

First name \* Last name \*

Phone \*

Company name \*

Country / Region \*

Greece

Street address \*

House number and street name

Apartment, suite, unit, etc. (optional)

Town / City \*

State / County (optional)

Select an option...

Postcode / ZIP \*

VAT/TIN \*

Email address \*

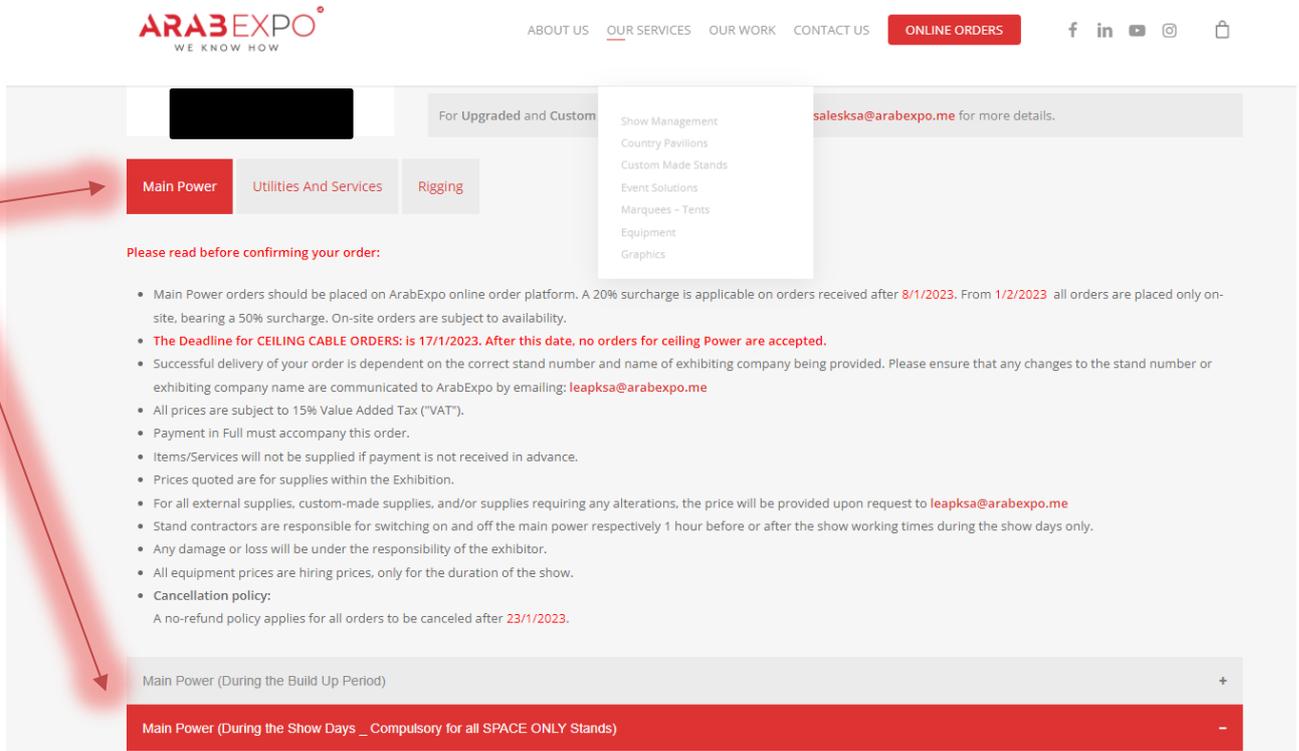
A password will be sent to your email address.

Your personal data will be used to support your experience throughout this website, to manage access to your account, and for other purposes described in our [privacy policy](#).

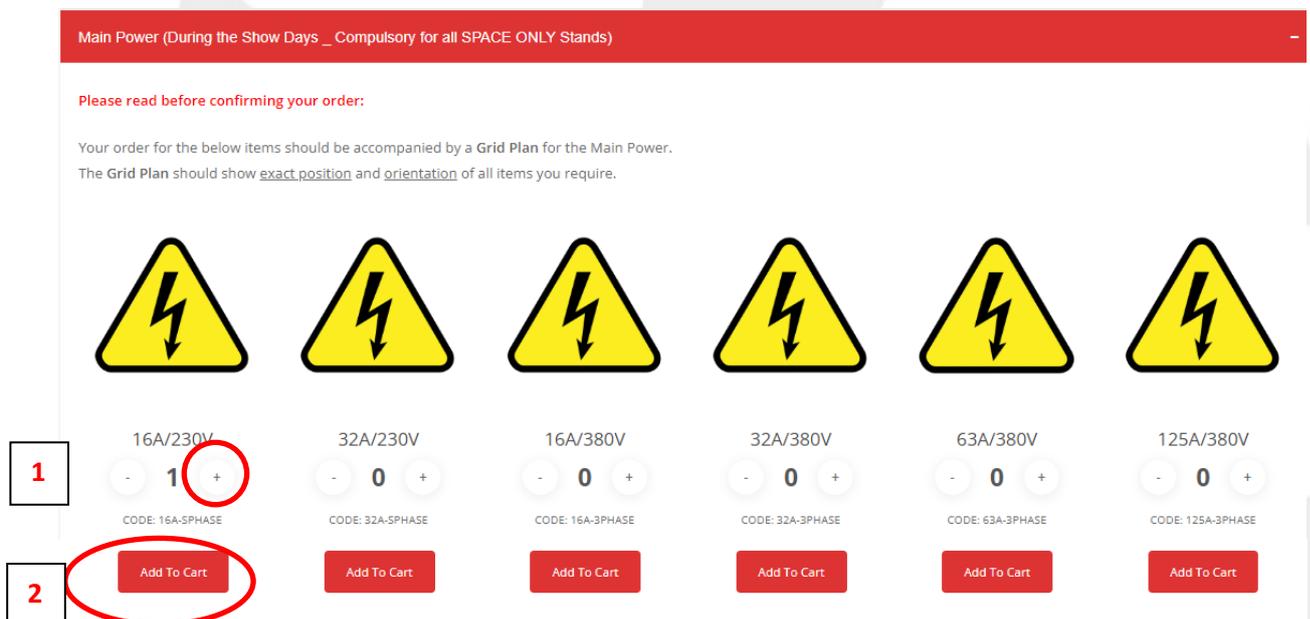
Register

### Step 2: Configure your products/services, order

- Since you Login, at the main page, navigate at the categories of products/Services available for your Stand Type for the Show.

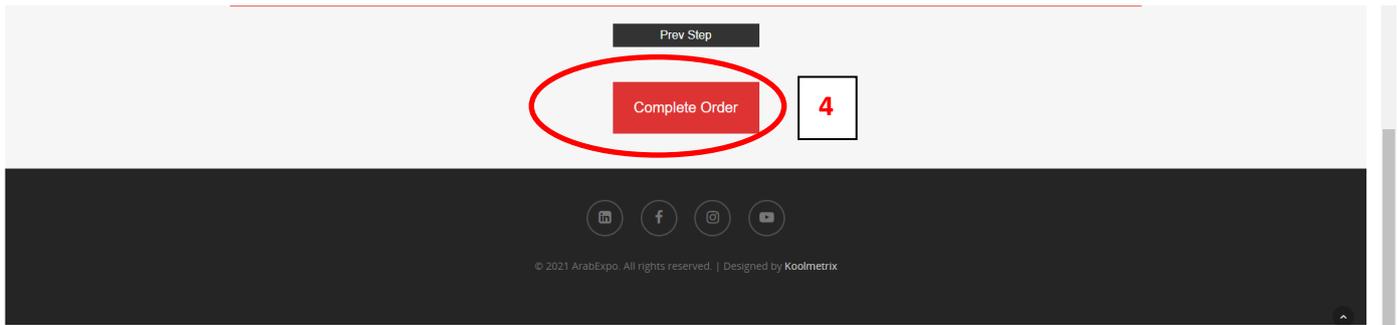


- Select the products/services you desire for the show, choose the quantities you desire and press add to cart.



## On Line Orders Guideline

- Once you have selected all products/services you desire, press the Next Step button at the bottom of the page, until the button complete order appears. Press the Complete order button to proceed with the checkout.



### Step3: Order Placement and Grid Plan

- At the checkout section you can review your selected orders. **Download the grid plan Template and upload it.** Press the Place order button to complete the process. An automated confirmation e-mail will be sent to you.

A screenshot of a checkout page. At the top, the text "Your order" is followed by a box containing "Main Power grid plan: (Download Template)" where "Download Template" is circled in red. Below this is an "Upload File" button. Further down, it shows "Fascia Name Board: TEST FASCIA" and "Stand: MY FOOD TRUCK NAME". A section for a power requirement features a lightning bolt icon, the text "16A/230V - STANDARD", and "Quantity: 1". Below this is a table with columns for "Subtotal", "Vat (15%)", and "Total", with the values obscured by black boxes. At the bottom, there is a red button labeled "Place Order". A box with the number "5" is at the top right, and a box with the number "6" is at the bottom right. A line of text at the bottom states: "Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#)."